

## **Canandaigua Emergency Squad Job Description**

**Job Title:** Emergency Medical Technician-Paramedic

**Reports To:** Sergeant

**FLSA Status:** Non-Exempt

**Division:** Emergency Medical Service-Operations

**Summary:** Provides direct patient care in the capacity of a New York State Emergency Medical Technician-Paramedic in accordance with state and regional protocols which include completing all required reports and administrative functions. Assists with non-patient care functions including but not limited to fleet and property maintenance and repair, administrative functions, public relations and volunteer recruitment and retention by performing the following duties.

**Duties and Responsibilities** include the following. Other duties may be assigned.

1. Provides direct patient care.\*
2. Completes non-patient care assignments.\*
3. Assists with public relation events including ambulance standbys, community meetings and other scheduled events.
4. Works independently to perform tasks assigned by supervisor on a frequent basis.

### **Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Education/Experience:**

High school diploma or general education degree (GED) and some college; or one to two years related experience and/or training; or equivalent combination of education and experience.

### **Language Ability:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

### **Math Ability:**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

**Reasoning Ability:**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**Special Skills:**

NIMS 100, 200 and 700

**Computer Skills:**

To perform this job successfully, an individual should have knowledge of Microsoft Word and emsCharts or electronic patient charting.

**Equipment:**

Phillips MRX Cardiac Monitor  
Stretcher  
Ambulance  
Bariatric Lift and Moving Equipment

**Certificates and Licenses:**

New York State Emergency Medical Technician Paramedic Certification  
Valid New York State Driver's License-meeting CES Driver Motor Vehicle Record Clearance  
EVOC or CEVO within Past Three Years  
Ability to meet New York State Department of Health Functional Job Description of Emergency Medical Technician and Assistant Emergency Medical Technician

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to work near moving mechanical parts; outdoor weather conditions and vibration. The employee is occasionally exposed to wet or humid conditions (non-weather); work in high, precarious places; fumes or airborne particles; toxic or caustic chemicals; extreme cold (non-weather); extreme heat (non-weather); risk of electrical shock; work with explosives; risk of radiation; exposure to rapidly changing physical environments and exposure to communicable diseases and bloodborne pathogens.

The noise level in the work environment is usually loud.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must frequently lift and/or move more than 125 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. While performing the duties of this job, the employee is regularly required to use hands and talk or hear. The employee is frequently required to sit; reach with hands and arms; climb or balance and stoop, kneel, crouch, or crawl. The employee is occasionally required to stand; walk and taste or smell.